**Board of Trustees**
**of the Blauvelt Free Library**
**May 27, 2025**

**PRESENT:** Kerry Beckmann (KB), Maria Ceci (MC), Lawrence Dan Danner (LDD), Debbie Gallagher (DG), Lisa Honig-Andrea (LHA), Kathleen Lacker (KL), Sal Pagnani (SP), Donald Syko (DS), and Michael Andrea (MA). A quorum was determined based on the presence of these trustees.

**Staff Present**: Claire Morrissey(CM), Library Director and Alice Ryan (AR), Friends of the Library, and Maria Valentino (MV), recording secretary.

**EXCUSED ABSENCE FROM MEETING ATTENDANCE:** Joan Ready

**The meeting was called to order at 7:05pm by Michael Andrea, Board President**

**PUBLIC IN ATTENDANCE**: None

**PUBLIC COMMENT:** None

**MINUTES:**

Motion to accept the minutes of the April 22, 2025, meeting, was made by KL, and seconded by MC. Motion passed unanimously by the quorum of Trustees.

**TREASURER'S REPORT:**

SP, presented the Treasurer's report for April, 2025. Board members asked questions regarding some of the line items and CM and SP explained in detail.

Motion to accept the April 2025 Treasurer's report was made by LDD and seconded by DS. Motion passed unanimously by the quorum of Trustees.

**DIRECTOR'S REPORT:**

Reviewed monthly stats and issues to be addressed in New Business, Old Business and General Maintenance/Operational Items. Program participation is going well. Notarizations are still in high demand. She advised that the next Trustee online training is scheduled for June 25th.

**FRIENDS OF THE LIBRARY REPORT**:

Report by Friends of Blauvelt Free Library delivered by AR. The Community Yard sale is scheduled for June 7th and 8th. The Friends of the Library are creating a map, which will be posted online and printed copies will be distributed at the front desk. The yard sale will be promoted through social media, flyers, and Lion's Club Electronic Board. AR will send an email out to who is participating to verify which day(s) they will be participating. The next event is Culinary, and there are 24 participants so far. Her goal is to get 40 participants for the June 25th event. The Elmwood Playhouse event in September has 42 participants interested, and the goal is to get 80.

**OLD BUSINESS:**

Eagle Scout Project On-Site Dedication
CM advised "Librarian Memorial Garden" dedication took place on May 4th. MA advised that it there were about 30 people who attended and it was a nice event.

259 School Funding Proposal by SOCSD Libraries
CM reported that the vote took place on April 29th and it passed 486-51. She indicated that 106 residents voted.

Library Policies
CM reported that the individual library policies development and updates are in progress. The following polices are asked to be reviewed and discussed at the next meeting:

-Community Bulletin Board Policy
-Library Staff Area Access Policy
-Library Collection Development Policy
-Animals in Library Policy

Board of Trustees Dinner
KL advised that the dinner will be held at Guilio's on June 24th, at 6pm. KM asked the Trustees if they would like to order family style appetizers and our own entrees. Board discussion ensued.

Lion's Club Electronic Board
KB advised that the order was placed and will get the invoice to the Board as soon as possible. Our 50% share of the total cost is $19,143.50.

**NEW BUSINESS:**

Community Yard Sale
CM reported that registration for the yard sale closed on May 19th. A total of 38 homes have registered for the event for the weekend of June 7th and June 8th.

Library Survey
CM reported that the Blauvelt Free Library Survey will close on May 31st. To date, 41 responses have been received and the results will be reported at the next meeting.

Summer Reading and RCLS Programs
CM reported that the 2025 summer reading program theme is "Color Your World". The materials have arrived. The Children Reading Challenge will begin on June 17th; the Teen Reading Challenge will begin on June 25th; the Adult Reading Challenge will begin on July 7th. RCLS will once again sponsor a *Summer Library Road Trip*, and the BFL and other member libraries will be participating. Staff training is scheduled for June 13th at the BFL.

**GENERAL MAINTENANCE/OPERATIONAL ITEMS:**

Elevator Yearly Inspection
CM reported that the NYS Elevator inspection took place on May 9th and we were advised that we need a 5-year full load safety test to complete and pass inspection. Jersey Elevators will conduct the test on June 18th, with the NYS third party inspector, Lift Tech. The cost of this test is $500.

Luna Landscaping
CM advised that Luna Landscaping advised that we replace the Boxwoods that line the front walkway entrance because they are dead or dying. They will advise what we should replace them with and provide estimates. Master Gardener, Geraldine Shaw, at the Cornell Cooperative, came today to assess the issue and will let us know their recommendations.

Landmark Irrigation Sprinkler System
CM advised that Landmark Irrigation has not activated our sprinkler system because of the heavy rains we've had. They know that we also want them to reactivate and install sprinkler heads in the area of the Eagle Scout project. Sal Iodice will let us know when they will come out.

**MISCELLANEOUS:**
MA asked DB about the Thrift Shop and she indicated that it was going well. KB asked if anyone knew of an old mailbox they can donate to the Lions Club.

**ADJOURN MEETING:**

A motion for adjournment of the Public meeting was made at 7:35 PM by DS and seconded by MC. Motion passed unanimously by a quorum of Trustees.

Next meeting is scheduled Tuesday, September 25, 2025, at 7:00 PM.