Board of Trustees
of the Blauvelt Free Library
April 22, 2025

PRESENT: Kerry Beckmann (KB), Lawrence Dan Danner (LDD), Debbie Gallagher (DG), Lisa Honig-Andrea (LHA), Kathleen Lacker (KL), Sal Pagnani (SP), Donald Syko (DS) Michael Andrea (MA). A quorum was determined based on the presence of these trustees.

Staff Present: Claire Morrissey(CM),Library Director and Joan Ready(JR),Treasurer to the Board

EXCUSED ABSENCE FROM MEETING ATTENDANCE: Maria Ceci

The meeting was called to order at 7:05pm by Michael Andrea, Board President

PUBLIC IN ATTENDANCE: None

PUBLIC COMMENT: None

MINUTES:

Motion to accept the minutes of the March 25, 2025, meeting, with amendments, was made by KL, and seconded by DS. Motion passed unanimously by the quorum of Trustees.

TREASURER'S REPORT:

JR, presented the Treasurer's report for March, 2025. Board members asked questions regarding some of the line items and JR explained in detail.
Motion to accept the March 2025 Treasurer's report was made by SP and seconded by LHA. Motion passed unanimously by the quorum of Trustees.

DIRECTOR'S REPORT:

Reviewed monthly stats and issues to be addressed in New Business, Old Business and General Maintenance/Operational Items

FRIENDS OF THE LIBRARY REPORT:

Report by Friends of Blauvelt Free Library delivered by CM. Items addressed; Community Garage Sale scheduled for June 6&7; registration open and will end of May 19th.
Sponsored trip to Culinary Institute of America scheduled for June 25th, registration in person at the BFL now open and will end of June 1st. Self-funded cost is 135.00 per person.
Next scheduled event is BFL fundraiser at Elmwood Playhouse in September with details to follow.

NEW BUSINESS:

Trustee term appointments and appointments of Officers, led to the following two motions;

MOTION 1:

LHA made a motion to approve the appointment of the following Blauvelt residents to serve as Library Trustees for a term as indicated below which follows the library's fiscal year. DS seconded the motion which was passed unanimously by the quorum of Trustees.

Don Syko- Term starts August 2025 ends December 2025
Kathleen Lacker -Term starts August 2025 ends December 2025
Lawrence Dan Danner- Term starts April 2025 ends December 2025

Deborah Gallagher- Term starts August 2025 ends December 2026
Kerry Beckman- Term starts April 2025 ends December 2026
Sal Pagnani - Term starts April 2025 ends December 2026

Maria Ceci-Term starts April 2025 ends December 2027
Michael Andrea- Term starts April 2025 ends December 2027

Lisa Honig-Andrea Term starts August 2025 ends December 2028

MOTION 2:
LHA made a motion to approve the following slate of officers for 2025. DS seconded the motion which was passed unanimously by the quorum of Trustees

Michael Andrea– President
Lawrence Dan Danner – Vice-President

By-Laws:
A review and discussion of By-laws, Article II: Section 4, paragraph 2 was conducted. LHA made a motion to amend which was seconded by DS. The motion was passed unanimously by the quorum of the Trustees.

The section now reads as follows

A quorum for the transaction of business shall consist of a majority of the full membership of the Board. A quorum must consist of trustees physically present at the meeting.

5 Year Plan of Service
The proposed 2025-2030 Blauvelt Free Library 5 Year Plan of Service was reviewed, discussed and a motion was made by DG to adopt the BFL 5 Year Plan of Service.
PG seconded the motion which was passed unanimously by the quorum of Trustees.

Library Rules of Conduct
The proposed Blauvelt Free Library Rules of Conduct was reviewed and discussed. LHA made a motion to adopt the Library Rules of Conduct. DS seconded the motion which was passed unanimously by the quorum of Trustees.

Board of Trustees Dinner
KL and KB spoke to Guilio's and 76' House regarding a Board of Trustees dinner on June 24th. Both venues are available. 76' House is hosting a graduation event that night, so the consensus was to hold the dinner at Guilio's.

OLD BUSINESS:

Eagle Scout Project On-Site Dedication
MA advised that May 4th is the tentative date for this event. Exact time TBD.

259 School Funding Proposal by SOCSD Libraries
CM reported that the public meeting presentation will be held April 23rd @ 7pm in the Community Room at BFL with the vote scheduled for Tuesday, April 29th from 10am-7pm at each SOCSD library.

Staff Fire Safety Training
CM reported Staff fire safety training (response and evacuation procedures) was conducted onsite at the BFL by Chief Byrne of Pomona Fire and Safety Training Center in Pomona on March 27, 2025.

GENERAL MAINTENANCE/OPERATIONAL ITEMS:

Sprinkler Heads
Discussion of status regarding installing sprinkler heads by Eagle Scout Project area and alongside of building ensued. CM reported speaking with Landmark Irrigation who will do the needed work in the spring when they come to turn on the existing sprinklers.

Stanley Automatic Door
CM reported that the interior vestibule door stopped working on April 9th and Mackenzie Doors replaced the motor on April 10th.

ADJOURN MEETING:

A motion for adjournment of the Public meeting was made at 7:45 PM by KL and seconded by DS. Motion passed unanimously by a quorum of Trustees.

Next meeting is scheduled Tuesday, May 27, at 7:00 PM.